

**HARWICH TOWN COUNCIL**  
The Guildhall, Church Street, Harwich, Essex CO12 3DS  
Tel: 01255 507211  
email: [info@harwichtowncouncil.co.uk](mailto:info@harwichtowncouncil.co.uk)

**MINUTES**  
of the  
**TOWN PLANNING COMMITTEE**  
held at  
**The Guildhall, Church Street, Harwich**  
on  
**Tuesday 24<sup>th</sup> September 2024 at 6.31pm**

<b>Present:</b>	Cllrs Calver, Chable, Davidson, I Henderson, J Henderson, Morrison, Powell, Richardson, Saunders, Todd and Wade.
<b>In the Chair:</b>	Councillor McLeod
<b>Clerk:</b>	Ms Lucy Ballard
<b>Also present:</b>	1 member of the public, 0 member of the press

**Question Time:** None

<b>P045/24</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs Armstrong, Fay, Fowler and Smith.
<b>P046/24</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> None
<b>P047/24</b>	<b><u>MINUTES OF THE LAST MEETING</u></b> <b>RESOLVED:</b> that the minutes of the Town Planning Committee meeting held on 5 <sup>th</sup> September 2024 (previously circulated) were approved by the committee and signed by the Chairman as a true record.
<b>P048/24</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> None
<b>P049/24</b>	<b><u>PLANNING APPLICATIONS</u></b> The Committee considered a schedule of planning applications for weeks ending 9 <sup>th</sup> and 6 <sup>th</sup> , 13 <sup>th</sup> and 20 <sup>th</sup> September 2024. <b>RESOLVED:</b> To submit comments in Appendix A to Tendring District Council.
<b>P050/24</b>	<b><u>DETERMINATIONS</u></b> Members <b>noted</b> the determinations of previously considered planning applications as notified by Tendring District Council: <ul style="list-style-type: none"> <li>• <b>Approval Full</b> – <a href="#">23/01757/FUL</a> – Change of use from a dance studio to a Mosque-Community Centre, including addition of a pergola roof over the side access. - 610 Main Road Harwich.</li> <li>• <b>Approval</b> – <a href="#">24/00895/ADV</a> - Application for Advertisement Consent - Illuminated fascia sign (retrospective). 35 Parkeston Road Dovercourt.</li> </ul>
<b>P051/24</b>	<b><u>APPEALS</u></b> Members <b>noted</b> the appeal decision for:

	<ul style="list-style-type: none"> <li>• <b>Dismissed</b> – <a href="#">23/00988/FUL</a> - Proposed detached dwelling on land adjacent to 20 Coke Street.</li> </ul>
<b>P052/24</b>	<b><u>MATTERS RECEIVED IN THE POST OR RAISED BY MEMBERS</u></b> None
<b>P053/24</b>	<b><u>DATE OF NEXT MEETING</u></b> The next Town Planning meeting is to be held on <b>Tuesday 15th October 2024</b> at <b>The Guildhall, Church Street, Harwich</b> at <b>6.30pm</b> .

The chairman closed the meeting at 6.56pm

**CHAIRMAN**

**DATE**

## APPENDIX A

HARWICH TOWN COUNCIL:

Recommendations of the Planning Committee Meeting held on 24<sup>th</sup> September 2024

<b>WEEK ENDING 6<sup>th</sup> September</b>		
<a href="#">24/01326/WTPO</a> 45 St Denis Close Dovercourt	Works related to Tree Preservation Order (11/00025/TPO) - Lime tree reduction	<b>No Objection</b>
<a href="#">24/01131/FUL</a> Tennis Courts Lower Marine Parade Dovercourt	Planning Application - Proposed 20ft green storage container onto the front tennis court.	<b>No objection as long as the planning authority is convinced that there is a safe access/egress for all users.</b>

<b>WEEK ENDING 13<sup>th</sup> September</b>		
<a href="#">24/01260/LBC</a> Flat 29 Quayside Court The Quay Harwich	Application for Listed Building Consent – Replacement of wooden doors to balcony for like for like wooden doors and replacement of timber window above balcony.	<b>No Objection</b>
<a href="#">24/01313/FUL</a> 121 - 123 High Street Dovercourt	Planning Application - Change of use of part commercial building to form food take-away and delivery business with commercial kitchen and servery hatch including use of flat roof terrace as roof garden with external staircase.	<b>No Objection</b>

<b>WEEK ENDING 20<sup>th</sup> September</b>		
<a href="#">24/01191/FULHH</a> Waters Edge Lower Marine Parade Dovercourt <b>AMENDED PLANS</b>	Householder Planning Application - Front extension to create feature reveal and balcony, remodel and reroofing of existing house, addition of feature side reveal  for entrance, replacement of windows, addition of Velux windows, conversion and	<b>No Objection to the amendment.</b>

	alterations to existing conservatory including new roof with overhang.	
<a href="#">24/01350/FULHH</a> 5 The Vineway Dovercourt	Householder Planning Application - Proposed alteration to provide wheelchair access to front elevation, infill of existing side doorway and window and alteration of the existing front doorway to a window, enlargement of side window.	<b>No Objection</b>
<a href="#">24/01399/ADV</a> LOCATION: Unit 1 Portside Retail Park Mariners Way Parkeston	PROPOSAL: Application for Advertisement Consent – Totem pole, directional signs, clearance bar, menu boards, order point, fascia wordmarks and fascia roundels.	<b>No Objection</b>