

**HARWICH TOWN COUNCIL**  
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**MINUTES**  
of the  
**TOWN PLANNING COMMITTEE**  
held at  
**The Guildhall, Church Street, Harwich**  
on  
**Wednesday 17<sup>th</sup> July 2024 at 6.31pm**

<b>Present:</b>	Cllrs Calver, J Henderson, I Henderson, Morrison, Powell, Richardson, Smith, Todd and Wade.
<b>In the Chair:</b>	Councillor Chable
<b>Clerk:</b>	Ms Lucy Ballard
<b>Also present:</b>	1 member of the public, 0 members of the press

**Question Time:** A resident of Dovercourt Bay Ward referred to a retrospective planning application (23/01282/FULHH) under Item 7 on the agenda, which had failed at appeal level and asked whether Harwich Town Council (HTC) would now encourage Tendring District Council (TDC) to take enforcement action or would the property be allowed to fester for years like other similar retrospective applications in the same situation.

The same resident also referred to a planning application (24/00949/FUL) under Item 5 on the agenda and asked what action will/can HTC take, since it's another retrospective application.

Cllr J Henderson confirmed that the planning authority treat retrospective applications in the same way as any other in that they process them first to determine if they would've been granted or not, before deciding on enforcement action. Cllr Morrison confirmed that having sat on the associated Task and Finish group at TDC, enforcement action was raised and they were told that the planning authority will look at enforcement only after a decision has been made. If the application would've been approved then they leave it as it's neither time or cost effective to make the applicant reverse the works. If, however, it wouldn't have been approved, they will proceed with the necessary enforcement action, usually asking the applicant to correct whatever is not permitted.

Cllr Calver advised colleagues that under 'Matters Received in the Post or Raised by Members' he would propose that HTC writes to TDC to request they take the necessary enforcement action. However, Cllr I Henderson said there was an application from this applicant on the TDC Enforcement list already.

<b>P019/24</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs Davidson Fay, Fowler, McLeod and Saunders Absent – Cllr Armstrong
<b>P020/24</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> None
<b>P021/24</b>	<b><u>MINUTES OF THE LAST MEETING</u></b> <b>RESOLVED:</b> that the minutes of the Town Planning meeting held on 25 <sup>th</sup> June 2024

	(previously circulated) be approved by the committee and signed by the Chairman as a true record.
<b>P022/24</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> None
<b>P023/24</b>	<b><u>PLANNING APPLICATIONS</u></b> The Committee considered a schedule of planning applications for weeks ending 28 <sup>th</sup> June, 5 <sup>th</sup> and 12 <sup>th</sup> July 2024. <b>RESOLVED:</b> To submit comments in Appendix A to Tendring District Council.
<b>P024/24</b>	<b><u>DETERMINATIONS</u></b> Members <b>noted</b> determination of previously considered planning application as notified by Tendring District Council:  <ul style="list-style-type: none"> <li>• <b>Refusal</b> of application <b>24/00302/FUL</b> – Conversion of dwelling to 2no. flats. 26 Victoria Street, Dovercourt.</li> <li>• <b>Approval</b> of application <b>24/00740/FULHH</b> - Householder Planning Application - Erection of front porch, two storey side extension and rear extension with external chimney, glazed roof lights and Juliet balconies and single storey rear extension with glazed roof lantern (Following demolition of garage). 75 The Vineway, Dovercourt.</li> </ul>
<b>P025/24</b>	<b><u>PLANNING APPEAL DECISION</u></b> Members noted the following planning appeals as notified by Tendring District Council:  <ul style="list-style-type: none"> <li>• <b>Refusal</b> of the application - <a href="#">22/01076/FUL</a> - Proposed extension to Dovercourt Holiday Park to provide 35 static and lodge-style holiday caravans with environmental improvements. Dovercourt Haven, Caravan Park, Low Road, Dovercourt. Cllr J Henderson has raised concerns about this application before and is pleased that the right decision has been made.</li> <li>• <b>Refusal</b> of the application - <a href="#">23/01282/FULHH</a> - Proposed first floor side addition. Rairakkushanti Mill Lane Dovercourt.</li> </ul>
<b>P026/24</b>	<b><u>MATTERS RECEIVED IN THE POST OR RAISED BY MEMBERS</u></b> Members <b>noted</b> the following:  <ul style="list-style-type: none"> <li>• <b>Councillor Notification</b> – Temporary Event Notice <a href="#">TENOP/5175/24</a> – Russell’s Circus, Lower Marine Carpark. <i>For Information Only.</i></li> <li>• <b>Councillor Notification</b> – Temporary Event Notice <a href="#">TENOP/5180/24</a> – Harwich &amp; Dovercourt Golf Club. <i>For Information Only.</i></li> </ul>
<b>P027/24</b>	<b><u>DATE OF NEXT MEETING</u></b> The next Town Planning meeting is to be held on <b>Wednesday 7th August 2024</b> at <b>The Guildhall, Church Street, Harwich</b> at <b>6.30pm</b> .

The chairman closed the meeting at 7.09pm

**CHAIRMAN**

**DATE**

## APPENDIX A

HARWICH TOWN COUNCIL:

Recommendations of the Planning Committee Meeting held on 17<sup>th</sup> July 2024

<b>WEEK ENDING 28<sup>th</sup> June 2024</b>		
<a href="#">24/00930/FULHH</a> 9 Talbot Street Harwich	Second floor rear addition.	<b>No Objection</b>
<a href="#">24/00949/FUL</a> The Tower Hotel Main Road	Planning Application - change of use of the site from its current hotel use to offices.	<b>No Objection with comments regarding ongoing concern over retrospective applications.</b>
<a href="#">24/00948/LBC</a> The Tower Hotel Main Road	Application for Listed Building Consent - internal re-configuration/alterations to facilitate change of use from hotel to offices.	<b>No Objection with comments regarding ongoing concern over retrospective applications.</b>

<b>WEEK ENDING 5<sup>th</sup> July 2024</b>		
<a href="#">24/00983/FULHH</a> 315B Main Road Harwich	Planning Application - Proposed front and rear dormers to facilitate loft conversion.	<b>No Objection</b>

<b>WEEK ENDING 12<sup>th</sup> July 2024</b>		
<a href="#">24/00992/FUL</a> Iceni Court Harcourt Avenue Dovercourt	Planning Application – Demolition of flats 1 and 2. New structural repairs to the adjoined flats 3 and 4.	<b>No Objection</b>