

**HARWICH TOWN COUNCIL**  
The Guildhall, Church Street, Harwich, Essex CO12 3DS  
Tel: 01255 507211  
email: [info@harwichtowncouncil.co.uk](mailto:info@harwichtowncouncil.co.uk)

**MINUTES**  
of the  
**TOWN PLANNING COMMITTEE**  
held at  
**The Guildhall, Church Street, Harwich**  
on  
**Tuesday 4<sup>th</sup> June 2024 at 6.30pm**

<b>Present:</b>	Cllrs Calver, Chable, Davidson, I Henderson, J Henderson, McLeod, Morrison, Powell, Smith, Todd and Wade
<b>In the Chair:</b>	Councillor Fay
<b>Clerk:</b>	Ms L Ballard
<b>Also present:</b>	0 members of the public, 1 member of the press, The High Steward, Sue Daish (from 6.52pm)

**Question Time:** None

<b>P001/24</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs Armstrong, Fowler, Richardson and Saunders
<b>P002/24</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> Cllr Todd declared an interest in relation to application 24/00703/WTPO as he lives nearby the site of the application.
<b>P003/24</b>	<b><u>ELECTION OF VICE-CHAIR</u></b> Members <b>RESOLVED:</b> to elect Cllr McLeod as Vice-Chair of the Planning committee for the 2024-2025 municipal year.
<b>P004/25</b>	<b><u>MINUTES OF THE LAST MEETING</u></b> <b>RESOLVED:</b> that the minutes of the Town Planning meeting held on 23 <sup>rd</sup> April 2024 and Extraordinary Planning meeting held on 1 <sup>st</sup> May 2024 (previously circulated) be approved by the committee and signed by the Chairman as a true record.
<b>P005/24</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> None
<b>P006/24</b>	<b><u>PLANNING APPLICATIONS</u></b> The Committee considered a schedule of planning applications for weeks ending 3 <sup>rd</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , 24 <sup>th</sup> and 31 <sup>st</sup> May 2024. <b>RESOLVED:</b> To submit comments in Appendix A to Tendring District Council.
<b>P007/24</b>	<b><u>DETERMINATIONS</u></b> Members <b>noted</b> determination of previously considered planning application as notified by Tendring District Council:  <ul style="list-style-type: none"> <li>• <b>Approval</b> of application <a href="#">24/00207/FUL</a> - Planning Application - Extension to the existing building to create one additional storey and provide 2 no. new flats (1 x studio and 1 x 1 bed) and upgrades to the existing external amenity to include new refuse and cycle stores - 268 High Street Harwich. Cllr I Henderson raised concern that the area of the application, for which permission has been granted, includes the open space area on the corner of Main Road and Hill</li> </ul>

	<p>Road, which belongs to Essex Highways. The clerk agreed to ask the planning authority to check the boundary to ensure it's not taking away Highways land (i.e. public footpath); and if it ultimately is and means the developer can't deliver everything they wish to, does it invalidate the planning consent.</p> <ul style="list-style-type: none"> <li>• <b>Approval</b> of application –<a href="#">23/01594/FUL</a>- Planning Application - Temporary use of Bathside Bay container terminal permitted under planning permission 10/00202/FUL dated 14 February 2013 as varied by permission 21/01810/VOC dated March 2022 (BBCT Permission) for wind turbine storage, staging, marshalling and assembly including the import and export, handling and deployment of concrete substructures, moorings, anchors and array cables and other related offshore green energy paraphernalia followed by decommissioning to enable continuation of container terminal use under the BBCT Permission - Bathside Bay, Stour Road, Harwich</li> </ul>
<b>P008/24</b>	<p><b><u>PERMANENT DIVERSION OF FOOTPATH 11 IN HARWICH</u></b></p> <p>Members received correspondence from Tendring District Council regarding the diversion of foot path 11, which runs parallel to H&amp;P Football ground. There was considerable discussion surrounding the diversion and it's intended purpose and Cllr Calver felt that there may need to be a proper pavement established for safe use for pedestrians if vehicular use increases as a result of the impending development. <b>RESOLVED</b> to ask if the diversion of the existing footpath will result in the establishment of a 'Highways standard' footpath with a proper surface.</p>
<b>P009/24</b>	<p><b><u>MATTERS RECEIVED IN THE POST OR RAISED BY MEMBERS</u></b></p> <p>Members <b>noted</b> the following:</p> <ul style="list-style-type: none"> <li>• Councillor Notification – Temporary Event Notice <a href="#">TENOP/5130/24</a> Provision of regulated entertainment and sale of alcohol. <b><i>For information only.</i></b></li> <li>• Councillor Notification – Temporary Event Notice <a href="#">TENOP/5140/24</a> Provision of regulated entertainment and sale of alcohol. <b><i>For information only.</i></b></li> <li>• Councillor Notification – Temporary Event Notice <a href="#">TENOP/5133/24</a> Provision of regulated entertainment and sale of alcohol. <b><i>For information only.</i></b></li> </ul>
<b>P010/24</b>	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>The next Town Planning meeting is to be held on <b>25<sup>th</sup> June 2024</b> at <b>The Guildhall, Church Street, Harwich</b> at <b>6.30pm</b>.</p>

The chairman closed the meeting at 7.20pm

**CHAIRMAN**

**DATE**

## APPENDIX A

HARWICH TOWN COUNCIL:

Recommendations of the Planning Committee Meeting held on 4<sup>th</sup> June 2024

<b>WEEK ENDING 3<sup>rd</sup> May 2024</b>		
<a href="#">24/00481/FULHH</a> 2 Valley Road Dovercourt	Householder Planning Application - Part two storey and part single storey extensions, following demolition of existing garage.	<b>No Objection</b>
<a href="#">24/00605/FULHH</a> 194 Fronks Road Dovercourt	Householder Planning Application - Retrospective planning application for timber pergola with pitched roof/ 2600mm trellis fencing and timber slatted canopy.	<b>HTC suggests that the planning authority attempts to solve the neighbour dispute by conducting a site visit to check the size of the structure before determination.</b>
<a href="#">24/00595/FUL</a> Halfpenny Pier The Quay Harwich	Planning Application - Installation of a water bottle refill station for members of the public.	<b>No Objection</b>

<b>WEEK ENDING 10<sup>th</sup> May 2024</b>		
<a href="#">24/00630/FULHH</a> 9 Harbour Crescent Harwich	Householder Planning Application - Single storey rear and side extensions.	<b>No Objection</b>
<a href="#">24/00657/FULHH</a> 5 Newton Road Dovercourt	Householder Planning Application: Proposed single storey side and rear extension and porch, and detached garage with store.	<b>No Objection</b>
<a href="#">24/00302/FUL</a> 26 Victoria Street Dovercourt	Planning Application - Conversion of dwelling to 2no. flats.	<b>No Objection</b>

<b>WEEK ENDING 17<sup>th</sup> May 2024</b>		
<a href="#">24/00516/NMA</a> Land North of Williamsburg Avenue Harwich	Non-Material Amendment to <a href="#">17/01658/FUL</a> – Juliet balconies and position of windows, with removal of timber cladding.	<b>Noted</b>

<b>FOR INFORMATION ONLY – ALREADY DETERMINED</b>		
<a href="#">24/00682/FUL</a> 1 Lee Road Dovercourt	Planning Application – Change of use from C2 (Residential institutions) to C3 (dwelling house) including parking.	<b>No Objection</b>

<b>WEEK ENDING 24<sup>th</sup> May 2024</b>		
<a href="#">24/00703/VOC</a> Land By The Railway Line Near Ferndale Road Harwich	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Approved Drawings) of application <a href="#">11/00301/FUL</a> to allow for layout/design changes.	<b>No Objection</b>

<b>WEEK ENDING 31<sup>st</sup> May 2024</b>		
<a href="#">24/00783/WTPO</a> Rosebank Park Main Road Harwich	Works related to Tree Preservation Order (95/00041/TPO) - T1 Sycamore, prune back side branches growing towards gardens of Grange Road by 2 meters.	<b>No Objection.</b>
<a href="#">24/00740/FULHH</a> 75 The Vineway Dovercourt	Householder Planning Application - Erection of front porch, two storey side extension and rear extension with external chimney, glazed roof lights and Juliet balconies and single storey rear extension with glazed roof lantern (Following demolition of garage).	<b>Considered and overdevelopment of the site.</b>