

**HARWICH TOWN COUNCIL**  
 Guildhall, Church Street, Harwich, Essex CO12 3DS  
 Tel: 01255 507211  
 email: [info@harwichtowncouncil.co.uk](mailto:info@harwichtowncouncil.co.uk)

**MINUTES of the Meeting of the ENVIRONMENT & COMMUNITY COMMITTEE**  
 held on  
**Thursday 28<sup>th</sup> March 2024 at 7.00pm**  
 at **The Guildhall, Church Street, Harwich**

<b>Present:</b>	Councillors Armstrong, Fay and Wade.
<b>In the Chair:</b>	Councillor Fowler
<b>Clerk:</b>	Mrs M Snell
<b>Also present:</b>	Horticultural Adviser Cheryl Thompson 0 members of the public and no members of the press

**PUBLIC QUESTION TIME:** None

<b>E42/23</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs Davidson McLeod, Morrison, Saunders and Smith.
<b>E43/23</b>	<b><u>DECLARATIONS OF MEMBERS INTERESTS</u></b> None
<b>E44/23</b>	<b><u>MINUTES OF THE LAST MEETING</u></b> <b>RESOLVED:</b> that the minutes of the Environment & Community Committee meeting held on 18 <sup>th</sup> January 2024 (previously circulated) be approved by the committee and signed by the Chairman as a true record.
<b>E45/23</b>	<b><u>MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING</u></b> <b>E26/23</b> – Clerk advised members that a new date is to be confirmed regarding the Wilder Town Initiative meeting with the Wilder Communities Manager in May and all members of HTC will be advised and invited to attend (online).
<b>E46/23</b>	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b> <b>E27/23</b> – Clerk updated members reference tree planting at Cliff Park and that communications have been attempted to collaborate with Tendring District Council's Levelling Up Scheme and to consider alternative options in the future.
<b>E47/23</b>	<b><u>HORTICULTURAL REPORT</u></b> Members received report from the Horticultural Advisor and Cllr Wade expressed his hopes for the newly planted trees to be sustained to last. The Horticultural Advisor also added that railings have been installed down the steps towards the Pavilion Restaurant, with hedging removed leaving a gap, hopes for this to be replaced.
<b>E48/23</b>	<b><u>LHP PANEL</u></b> The clerk advised members following update from Cllr I Henderson (Essex County Council) that in future there are to be changes in the way LHP make decisions, panel of Chairs of Highway Panels made up from across the county. There are plans proposed for a zebra crossing outside Mayflower School. Residents of Highfield Avenue are requesting parking restrictions (yellow lines) to be inserted on entrance to Public Right of Way leading to Manor Lane, both sides of the ride to prevent cars

	parking, which is notably restricting drivers' views when entering and leaving the road. Gravel Hill Way is to be addressed regarding sloped pavements for better access for pavement users (wheelchairs and pushchairs) in crossing the road.
<b>E49/23</b>	<b><u>LITTER PICKING INITIATIVE</u></b> Members discussed future litter picking possibilities. <b>RESOLVED:</b> Clerk to gauge availability of HTC members for the next litter pick.
<b>E50/23</b>	<b><u>BIODIVERSITY POLICY</u></b> Members considered the Biodiversity Policy in consultation with guidance received and HTC's proposed Biodiversity Action Plan. <b>RESOLVED</b> to adopt Biodiversity Policy and Action Plan.
<b>E51/23</b>	<b><u>MATTERS RECEIVED IN THE POST OR ITEMS RAISED BY MEMBERS</u></b> None
<b>E52/23</b>	<b><u>DATE OF NEXT MEETING</u></b> The next meeting of the Environment & Community Committee will be held at <b>7.00pm</b> , on a <b>date to be confirmed</b> at <b>The Guildhall, Church Street, Harwich.</b>

The Chairman closed the meeting at 7.38pm

**CHAIRMAN**

**DATE**