

MINUTES of the Meeting of the ALLOTMENTS COMMITTEE
 held on
Tuesday 6th March 2024 at 7.00pm
 at
The Guildhall, Church Street, Harwich, Essex, CO12 3DS

Present:	Councillors Calver, Davidson, Fay, Morrison, Powell, Richardson and Smith.
In the Chair:	Councillor Todd
Clerk:	Mrs Marie Snell
Also present:	Site Representatives Ben Chamberlain, Agnieszka Chudy, Peter Day, Joan Feaviour and Martin Dean. No members of the public

PUBLIC QUESTION TIME:

None

A042/23	<u>APOLOGIES FOR ABSENCE</u> Cllr Fowler. Cllr Wade was absent. Site Representative Rob Bayford and Peter Day
A043/23	<u>DECLARATIONS OF MEMBERS' INTEREST</u> None
A044/23	<u>MINUTES OF THE LAST MEETING</u> RESOLVED: The Minutes and the Confidential Minutes of the Allotments meeting held on 31 st October 2023 (previously circulated) were APPROVED by the committee and signed by the Chairman as a true record.
A045/23	<u>MATTERS ARISING FROM THE MINUTES</u> None
A046/23	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u> <ul style="list-style-type: none"> • A024/23 – Clerk provided update reference Dementia Friendly Allotment Plot and members discussed liaising with CVST for future initiatives. GC – suggested that the committee supports the principle and ask for members to be mindful that if an initiative of this sort can be facilitated to be explored in the future.
A047/23	<u>VACANT PLOTS/WAITING LIST/NOTICES TO QUIT</u> The Clerk advised members of the following: <ul style="list-style-type: none"> • 39 people on the waiting list (most are waiting for specific sites or plots) • 3 vacant plot – due to be taken on. • 1 NTQ issued since the last meeting.
A048/23	<u>SITE REPRESENTATIVE REPORTS</u> Abdy Avenue – A good start to the year, no trouble with waterlogging due to the site being at the top of the hill. All quiet but works are happening which is good to see. Boatswains Call – Concerns regarding previous fire of last year, and the reason why the fire started has not been made public. Has noticed padlocks left open on gates and asked for clerk to make poster regarding water butts to prevent injury to animals. King Georges Avenue –.All is very quiet through the winter, hopeful for works to begin now the weather is warming, with constant rain and hopefully spring on the way. Hopeful to see more plot holders soon with the warming weather.

	<p>Long Meadows - None The Redoubt – Reports it is nice to see new plot holders working hard, has been quiet recently but with warm weather on the way hopes for more works to take place.</p>														
A049/23	<p><u>BUDGET UPDATE</u></p> <p>The Assistant Clerk briefed members on the current financial position of the allotments budget:</p> <table> <tr> <td>Allotments Maintenance Budget</td> <td>£2550.00</td> </tr> <tr> <td>Vacant plots budget spends (if applicable)</td> <td>£385.00</td> </tr> <tr> <td>Grounds Maintenance Outgoings</td> <td>£843.00</td> </tr> <tr> <td>Total income to date</td> <td></td> </tr> <tr> <td>Tenant rate and Water rates</td> <td>£7641.00</td> </tr> <tr> <td>Black plastic ground cover</td> <td>£359.00</td> </tr> <tr> <td>Budget Remaining</td> <td>£1707.00</td> </tr> </table>	Allotments Maintenance Budget	£2550.00	Vacant plots budget spends (if applicable)	£385.00	Grounds Maintenance Outgoings	£843.00	Total income to date		Tenant rate and Water rates	£7641.00	Black plastic ground cover	£359.00	Budget Remaining	£1707.00
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A050/23	<p><u>MATTERS RECEIVED IN THE POST, TO BE REPORTED OR RAISED BY MEMBERS</u></p>														
A051/23	<p><u>TIME AND DATE OF NEXT MEETING</u> The next meeting of the Allotments Committee is TBC at The Guildhall, Church Street, Harwich.</p>														
A052/23	<p><u>EXCLUSION OF PRESS AND PUBLIC</u> Members RESOLVED: That Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 the meeting was closed to the press and public for the transaction of the under-mentioned business:</p> <ul style="list-style-type: none"> • Voluntary Site Representative Vacancy – Dunns Meadow 														

The Chairman closed the public part of the meeting at 7.15pm.

CHAIRMAN:

DATE: