**HARWICH TOWN COUNCIL**Guildhall, Church Street, Harwich, Essex CO12 3DS  
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**MINUTES of the Extraordinary Meeting of the HARWICH TOWN COUNCIL**held at **The Guildhall, Church Street, Harwich**on **Tuesday 8th August 2017** at **7.05pm**

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| **Present:** | **Councillors, B Brown, Calver, Fay, McLeod, Morrison,**  **C Powell, F Powell, Smith and Todd** |
| **In the Chair:** | **Councillor J Brown** |
| **Clerk:** | **Ms Lucy Ballard** |
| **Also present:** | **1 member of the public, 0 members of the press** |

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| **051/17** | **APOLOGIES FOR ABSENCE** Cllrs Ashley**,** Fowler, I Henderson, J Henderson, Smith, Struth and Urwin |
| **052/17** | **DECLARATIONS OF MEMBERS’ INTERESTS** None |
|  | The Chairman agreed to consider item 4 in the public part of the meeting since it would not be prejudicial to the public interest. |
| **053/17** | **HAVEN HERITAGE PROJECT**  Members perused and considered a draft Partnership Agreement between Harwich Town Council and New Heritage Solutions (NHS) for the delivery of the ‘Harwich Haven – Surrender to Sanctuary’ project.  Cllrs Calver and Morrison gave some background information on the project. Cllrs discussed the potential impact on the workload of staff but fears were allayed as the Council’s contribution had been carefully considered. Cllrs Calver and Morrison further agreed to act as HTC representatives on the Steering Group of the project. Cllr Todd asked about the duration of the project and asked about timeframes for HTC’s involvement in terms of the allotment provision and it was expected to be around January 2018.  **RESOLVED:** To accept the terms of the Partnership Agreement, subject to a successful funding bid, and sign the document accordingly. And for Cllrs Morrison and Calver to act as representatives on the Steering Group. |
| **054/17** | **Exclusion of Public and Press** Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 the meeting was closed to the press and public for the transaction of the under-mentioned business:  **• Electrical Inspections at the Hill School site** |

The Chairman closed the public part of the meeting at 7.35pm.

**CHAIRMAN DATE**

**Cllr J Brown**